

# *TRINITY EPISCOPAL CHURCH*

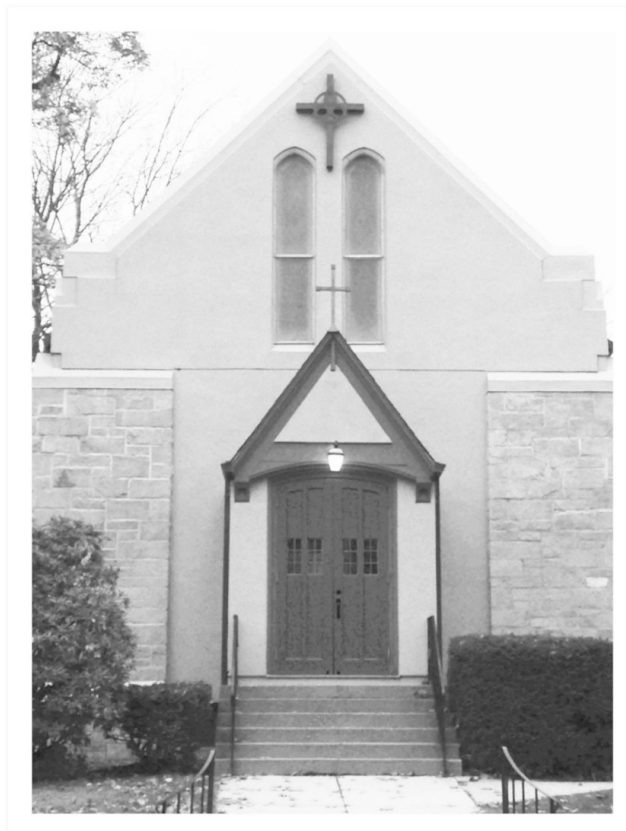
*33 LINWOOD AVENUE  
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*Reports for 2024 presented at the*

*117th Annual Parish Meeting*

*March 9, 2025*

*11:00 AM at the Church and on Zoom*



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**116TH TRINITY EPISCOPAL CHURCH  
ANNUAL MEETING MINUTES**

**FEBRUARY 4, 2024**

Jerry Snook opened the meeting with a prayer at 11:00

The minutes of the last annual meeting were reviewed.

In attendance were: Jerry Snook, Janet Oliver, Karen Lekas, Noah & Pam Burrill, Annette Palmer, Sue Bates, Melanie Brundage, Jonathan & Nancy Tibbetts and Suzanne Pandolfino

**REPORT OF THE SENIOR WARDEN - JERRY SNOOK**

Highlights were:

Fr. John Lein was our minister for the first 6 months of 2023. He took a permanent position in Maine. The latter 6 months we've struggled with finding supply priests to continue with communion services. On the positive side of things our Lay Ministers have been doing morning prayer each Sunday.

The vestry will be meeting with Canon Rich Simpson to discuss future opportunities.

Discussion was had on if Fr. George would be able to possibly do 1 Sunday/month for communion after he's recuperated from his 2nd knee surgery.

The heating system was the other main topic of discussion. Boilers were replaced in 2021 which are working fine but the rest of the heating system is causing many issues. We are working with many different experts in the field to help us determine our best options.

Emphasized volunteers are needed for all areas of our church.

## **REPORT OF THE JUNION WARDEN - NOAH BURRILL**

Presented by title.

Highlights were:

Many projects were done on the education building, the roof was replaced, gutters were put up, scraping and painting of the windows and replacing the wood on the roof behind the education building.

Gutters were cleaned

Still working with Peak Heating on many issues we're having with our heating system.

## **REPORT OF THE STEWARDSHIP COMMITTEE - KAREN LEKAS**

Presented by title.

Pledges were a little lower than the past few years.

## **REPORT OF THE ALTER GUILD - SUSAN VANDERZICHT**

Presented by title.

Jerry Snook briefed the report in Sue's absence.

## **COMMUNICATIONS REPORT - JERRY SNOOK**

Jerry Snook briefed the report.

The facebook page received many views because of the new roof that was put on the education building.

Easter services need go be posted early this year.

## **REPORTS OF HOSPITALITY AND OUTREACH - JANET OLIVER**

Presented by title.

Highlights were:

Donating to Peace of bread this year, as we've done in years past but not recently. Looking into picking one charity that we take on for the year. Reminders for the red bag donations

Winter coat drive was a huge success this year.

## **REPORTS OF CHRISTIAN EDUCATION - JERRY SNOOK**

Jerry Snook briefed the report.

## **REPORT OF THE MUSIC DIRECTOR - TOM GIRARD**

Presented by title by Janet Oliver in Tom's absence.

Highlights were:

Choir will only be singing during special occasions. Many thanks to Janet Oliver for planning the music every Sunday.

## **REPORT OF THE NOMINATING COMMITTEE**

Jerry Snook briefed the report.

Jim Slavin retired from financial secretary, Janet Oliver to take over.

## **REPORT OF THE NORTHBRIDGE ASSOCIATION OF CHURCHES - LINDA TAINTOR**

Linda Taintor briefed the report.

## **REPORT OF THE PARISH REGISTER**

Jerry Snook briefed the report.

Possibilities of renting out our church for weddings, baptisms or funerals.

## **REPORT OF THE BUDGET - KAREN LEKAS**

Karen Lekas briefed the report.

A motion was made by Noah Burrill to accept all the reports, 2nd by Sue Bates all were in favor.

The meeting adjourned at 12:05 with the Lord's Prayer.

Respectfully submitted:

Pam Burrill, Clerk

## Report of the Interim Rector

No report

## **Report of the Senior Warden – Jerry Snook**

Welcome! 2024 was a good year at Trinity with consistent membership, continued financial support, the establishment of a regular schedule of Holy Communion worship and more!

I want to thank both of our supply clergy, the Reverend Ronald Crocker and the Reverend Lavonne Seifert, for their wonderful service to us. We have been thrilled to have you here with us, and I think we can all agree that being able to have twice per month Communion is a real gift.

Through the hard work of many volunteers we did some excellent maintenance and upkeep on our property this year as well. I would like to thank Noah Burrill for his hard work to correct serious maintenance debt needed in our Education Building, and everyone involved in the work done earlier in 2024 on trim, painting, and gutter work. Building maintenance can be a real challenge, especially with a relatively small pool of volunteers able to do this kind of work, so we truly appreciate everyone able to lend a hand.

Upcoming property needs include further maintenance, and updates to our Education Building, Rectory, and Parish. For the Parish the needs could be many, but of particular focus will be the condensation return system associated with our boiler along with tiling throughout the “side” entrance and its associated stairways and hallways. I think both of these needs top our priority list. Longer term, I think we will need to have some foundation considerations looked at, as can be seen with some cracking along the wall by our main church entrance. There is also work to be done in the Sacristy, which should be an excellent weekend-or-so project that will allow us to better utilize the space and consider where we can best store or re-use things that are currently taking up space in that room.

For our wider property, we may want to consider in 2025 whether to expand the asphalt footprint of our parking area in the back. That area is our main parking for the church, and parking is limited and somewhat difficult. Having more space while maintaining lawn and green area for drainage seems wise, and if 2025 proves to be as busy a year for the church as it might be perhaps this is the year to consider it.

This could be one of the most important years in recent memory for the church’s future. We have partnered with a nonprofit group working to support the Blackstone Valley Emergency Shelter called Hope’s Thrift. The shelter itself has been created with volunteers and is located in St. Patrick’s Catholic Church nearby, and they are in need of a space to sell clothing and other items to fund the work. We have discovered a great potential partnership for our Education Building, which will bring use to the space, bring many people to our property who otherwise might not get to know us, and do meaningful direct good to our neighborhood and wider community.

This effort has brought attention to the Education Building and property that it hasn’t seen in perhaps a decade or longer, so we’ve been busy getting it ready and “finally” getting some long-standing to-do’s done. We will have more to say about Hope’s Thrift, including their



April 1st open house and perhaps an opportunity for Trinity specifically to check things out, in the near future.

They will be providing a small percentage of their gross revenue to us to offset the increased electrical and general costs to us for use of this space, but this is not intended to be a direct fundraiser for the church. If we do find ourselves with a surplus, we will consider how best to re-invest that funding into either the property or the wider community, but this is intended to be break-even for us on the money side of things.

For the purposes of this report, I would call out the following web sites for documentation:

Hope's Thrift Closet on Facebook: <https://www.facebook.com/profile.php?id=61571566432215>

Blackstone Valley Emergency Shelter: <https://www.bvemercencyshelter.org/>

In just the few months I have been involved in getting this effort set up on our property I have already seen first-hand the need for emergency shelter in Whitinsville, Northbridge, Linwood, and the general area. This is clearly a need in-line with Christian calling, and I am honored to have Trinity be a part of making this work successful.

Lest we forget the most important part of our work, YOU, I wanted to close this report by thanking everyone who chooses to attend our services on Sundays, and I want to make sure our parish and church is here for you. Your support is how our doors stay open and our priests able to serve, and how our wonderful organist Tom Stone is able to be with us on Sundays. Your support will be how our maintenance gets met, and how our electricity bills get paid. You and your family are so important to us, and we want to make sure we are there for you. Please do reach out to me or anyone else in church leadership if there is something we can do further for you.

God Bless,

Jerry Snook  
Senior Warden

**REPORT OF THE JR WARDEN  
BY NOAH BURRILL**

This year thankfully has been fairly quiet.

I would like to thank John who cleans our church and education building and Jeff who takes care of the lawns for a great job this year on keeping our grounds and buildings clean.

The furnace is still giving us problems but continues to keep the church warm. Thank you to Jerry for maintaining it sometimes on a daily basis in the really cold weather and checking to make sure its running for Sunday morning service, and Rob who stands in while Jerry is gone. We will be looking into more work needing to be done on them in the coming year.

I would also like to thank Rob for all the many projects he's been doing from re-painting the back hallway and completely remodeling the downstairs bathroom in the rectory, looks awesome. For taking care of all the shoveling and snow blowing of the walks and driveway as the driveway only gets plowed when it's over 3" of snow. He has also re-painted the red doors on the side of the church, the doors on the rectory and the bulk head in the back of the rectory.

Respectfully submitted,  
Noah Burrill, Jr Warden

## **Report of the Stewardship Committee – Karen Lekas**

*“Each one must give as he has decided in his heart, not reluctantly or under compulsion, for God loves a cheerful giver.”*  
2 Corinthians 9:7

This year, we have pledges of \$43,908 Thank you to everyone that pledged for 2025

Thank you also to everyone that gave of their time and talent: making sure the altar is set for the services and the flowers are ordered, reading lessons at the services, serving as Eucharistic Minister, bringing communion to our shut-ins, serving as an usher (making sure the money is deposited in the bank), serving on the Vestry, serving as Sr Warden, Jr Warden, Treasurer, Clerk, playing the organ/piano, doing work in the rectory/Sunday School Building, checking on the boiler in the winter to make sure it is running. I know I am forgetting something. Your service is appreciated!

We are always looking for volunteers to help out with something. If you are interested in helping out in any way, please contact me (Karen Lekas). Even if you have an idea to try something new!

Thank you so much for your generosity!

God Bless,

Karen Lekas

## **Report of the Altar Guild – Susan VanderZicht**

The Altar Guild continues to assist in the church services for our membership. We have adapted to a “steady as you go” response with season changes and services of Morning Prayer and monthly communion services. We are encouraging members to seek this form of service to add to our Guild and as an enhancement to their personal Christian experience.

The new year brings some spring-cleaning duties including plans to “spruce up” the physical space of the Sachristy: cleaning closets, updating the present needs of the service officiants and working through the many “In memory of” items of our church’s long history.

Please consider any part of these opportunities. And please thank our hard-working Vestry members as they diligently continue-working on the tasks of keeping our church-not just in the “official” capacity as a member of the Vestry-but in the everyday, day to day details.

Respectfully submitted,

Susan VanderZicht

## Communications Report – Jerry Snook

### **Facebook:**

Facebook has been the most natural community home for our messaging, as a wide group of people use it to keep in touch with friends, neighbors, and the community. One of the most effective things we can do to get people to see our posts is to get it into local Northbridge, Uxbridge, and Whitinsville community pages, as evidenced by the more than 700 views for our Christmas service post posted to We Are Notably Northbridge.

We also livestream our Sunday services to [our Facebook page](#). While not very many people watch the video live, we do see views afterwards, with more than 200 people reported to have watched more than just a few minutes of our service in 2024. In total our services had more than two days, ten hours of watch time last year!

### **Web site:**

Our web site [trinitywhitinsville.com](http://trinitywhitinsville.com) received 388 visitors in 2024, about the same as last year. Our web site has also been an occasional point of contact for people from the wider community or country who have questions for us or are interested in learning more. We are only talking about a visit or two per day, but it all adds up!

### **General Notes:**

I expect our church's visibility on Facebook and elsewhere to increase this year with the work being done by Hope's Thrift, and that likely means a lot more people typing in our church for directions and to learn more about this effort. We will make sure our information remains accurate, and we will make sure our social media links to the Blackstone Valley Emergency Shelter and Hope's Thrift as well.

I would also be interested in someone volunteering to put together a church newsletter again! If that seems like something you want to do, let me know.

Sincerely,

Jerry Snook, PWKSAC for Trinity  
Person Who Knows Stuff About Computers

## **Report of Hospitality and Outreach - Janet Oliver**

Hebrews 13:16 *"Do not neglect to do good and share what you have, for such sacrifices are pleasing to God."*

We kicked off the new year by sending out 42 cards to our parishioners in celebration of Valentine's Day. We look forward to continuing this annual "event" and finding more ways to connect and support each other throughout the year.

Thank you to our wonderful bakers who provided freshly baked goods for the town's *Tree Lighting Ceremony* and to Karen Lekas and George Warren who helped staff the baked goods tables and Jerry Snook oversaw the line for Santa. Additionally, Karen handed out several children's books during the event. Looking forward to participating again in 2025!

We are grateful to Al Holden and Annette Palmer for their dedicated pastoral care ministry. We also want to thank Sue V for her creativity in crafting beautiful bud vases, which George and Cathy Warren kindly deliver to our homebound parishioners.

We are truly blessed to have a parish that cares deeply for others and continually seek new opportunities within the community to extend our hospitality and support.

Respectfully submitted by:

Janet Oliver

## **Report of Christian Education – Jerry Snook**

No report

## **Report of Music Director – Tom Girard**

January 30, 2025

Not much has changed since last year, except we are all getting a little older.

For all practical purposes, we have disbanded the choir for the time being, due to lack of membership. It is nobody's fault really; we are a small congregation and it is difficult to replace our retired members with new ones. When that changes, I would be open to the idea of resuming choir practice.

The organ is working well and I am happy to say I have not noticed any major problems with it this year. There are a few notes that need tweaking, and perhaps the organ could use a tuning this spring, but other than that, I am happy with its performance.

Once again, I want to thank Janet Oliver for selecting the music every Sunday, and getting them to me in a timely manner so I can prepare in advance. I know how time consuming it can be and I appreciate her dedication.

Finally, I thank all of you in the congregation for your participation and support throughout the year. Our work would be in vain without your weekly attendance.

God bless you all!

Sincerely,

Thomas E. Girard,

Music Director



## Report of the Nominating Committee

We do not really have a nominating committee per se, but it has fallen to the Senior Warden to consider this section for our Annual Report.

All of the members of the Trinity Vestry are now serving a minimum of a fourth year on the board, and our total membership is able to be higher than the current membership size. This means that we would be THRILLED to have additional volunteers step forward to serve in these important roles. I am sure there is more than one person on the board who would love to give an opportunity for someone else to serve.

If you feel you can serve, please reach out to me directly. Thank you! Otherwise, I am proposing we simply move the whole slate forward for another yearly term.

Officers:

SENIOR WARDEN: Jerry Snook 4th Year

JUNIOR WARDEN: Noah Burrill 4th Year

CLERK: Pam Burrill 4th Year

TREASURER: Karen Lekas 17<sup>th</sup> Year

Vestry Member continuing for one year: Janet Oliver

Delegate to the Northbridge Association of Churches (NAC): Linda Taintor

Delegates to the Western MA Diocesan Convention: Delegate: Jerry Snook

Alternate: To be determined during Annual Meeting

Sincerely,

Jerry Snook

## **Report of Northbridge Association of Churches – Linda Taintor**

This past year NAC churches continued local community support activities such as St. John's Breakfast, Peace of Bread, Crop Walk, School back packs, and Yvette Manosh Scholarship. The Crop Walk raised \$9,191 this year which was more than in previous years. A portion of what is raise benefits our local food pantries.

The United Presbyterian Church is celebrating its' 150th year. There will be special events throughout the year which can be found on [www.whitinpres.org](http://www.whitinpres.org)

The Food Pantry will be establishing its' own seperate board from NAC responsible for its' supervision. This will require a change to the bylaws for both organizations which the board will workmen in the coming months.

The Blackstone Emergency Shelter is now hosted by St. Patrick's Church from 9 PM to 7AM when outdoor temperatures warrant. There remains a need for volunteers and gift cards for guests.

There was increased need for Holiday Assistance this year. We assisted 6 families with a total of 9 children for Christmas and Thanksgiving and will also provide assistance for Easter this year. Thank you for your kind generosity.

2025 is beginning with much turmoil in the U.S. and around the world. May we be a small example of love and kindness to one another following Christ's example. May 2025 bring health, happiness and peace.

In Christ,  
Linda

## **Report from the Parish Register**

Along with our regular Sunday services the following special events were celebrated:

**0 Baptism**

**0 Weddings**

**1 Funeral**

**TRINITY EPISCOPAL CHURCH**

**YEARLY BUDGET  
COMPARISONS**

<b>INCOME</b>	<b>2023 ACTUAL</b>	<b>2024 BUDGET</b>	<b>2024 ACTUAL</b>	<b>2025 BUDGET</b>
PRIOR YEAR BALANCE	14,146.67	9,836.65	9,836.65	5,797.39
LOOSE OFFERING	513.00	300.00	258.50	300.00
EASTER OFFERING	340.00	500.00	570.00	500.00
XMAS OFFERING	320.00	250.00	370.00	250.00
PLEDGE PAYMENTS	50,911.00	48,396.00	44,445.43	43,908.00
PLEDGES/DONATIONS FROM PAYPAL	4,195.00	0.00	3,580.00	0.00
INITIAL OFFERING	9.00	20.00	17.00	20.00
INVESTMENTS	11,423.39	11,500.00	11,481.24	11,500.00
CHECKING INTEREST	5.02	0.00	3.80	0.00
BUILDING USE	11,000.00	12,000.00	11,000.00	12,000.00
UNDESIGNATED GIFTS	225.00	0.00	1,100.00	0.00
ASSISTANCE FROM THE DIOCESE	0.00	0.00	0.00	0.00
<b>OPERATING TOTAL</b>	<b>93,088.08</b>	<b>82,802.65</b>	<b>82,662.62</b>	<b>74,275.39</b>
INVESTMENT WITHDRAWAL	0.00		0.00	
MEMORIAL GIFTS	0.00		0.00	
DESIGNATED GIFTS	0.00		0.00	
OUTREACH FUNDRAISERS	800.00		727.00	
OTHER IN/OUT	0.00		0.00	
CHURCH SCHOOL OFFERING	0.00		0.00	
SAVINGS TRANSFERS	27,399.73		7,387.43	
ALTAR GUILD	745.00		757.00	
<b>NON OPERATING TOTAL</b>	<b>28,944.73</b>		<b>8,871.43</b>	
<b>TOTAL RECEIPTS</b>	<b>122,032.81</b>	<b>82,802.65</b>	<b>91,534.05</b>	<b>74,275.39</b>

**Amount in Trinity Endowment - \$241,090.97**

**Amount in Capital Campaign Fund – \$36,370.55**

**Amount in Savings Account - \$51,739.49**

TRINITY EPISCOPAL CHURCH						
YEARLY EXPENSE BUDGET-ACTUAL COMPARISONS						
	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 ACTUAL	2025 BUDGET
<b>DISBURSEMENTS</b>						
COMMON MINISTRY	7,743.00	7,969.00	7,969.00	7,836.00	7,836.00	7,957.00
OUTREACH	301.99	200.00	0.00	200.00	0.00	200.00
CLERGY SALARY	5,150.16	21,000.00	12,674.62	10,500.00	0.00	0.00
CLERGY SUBSTITUTE	416.43	0.00	206.00	0.00	3,550.00	4,000.00
SECRETARY SALARY/STIPEND	3,277.92	3,376.34	3,376.30	3,477.60	3,477.60	3,581.93
ORGANIST SALARY	10,151.04	10,456.00	10,456.08	10,769.76	10,769.72	11,092.81
ORGANIST SUBSTITUTE	0.00	0.00	0.00	0.00	0.00	0.00
SEXTON SALARY	0.00	0.00	0.00	0.00	0.00	0.00
SEXTON SUBSTITUTE	0.00	0.00	0.00	0.00	0.00	0.00
TREASURER SALARY	3,459.96	3,564.00	3,564.00	3,670.92	3,670.94	3,854.49
CHRISTIAN ED STAFF	0.00	0.00	0.00	0.00	0.00	0.00
S.S. LAITY	1,041.16	1,097.00	1,072.53	1,104.73	1,104.74	1,143.50
CLERGY PENSION	0.00	2,160.00	1,106.00	536.28	0.00	0.00
WORKER'S COMP	103.00	150.00	100.00	100.00	186.00	150.00
CLERGY MEDICAL/DENTAL INS	0.00	2,500.00	0.00	0.00	0.00	0.00
CLERGY SS ADD-ON	0.00	2,160.00	953.15	2,160.00	0.00	0.00
FUEL	9,381.08	9,500.00	8,720.05	9,000.00	8,451.59	9,000.00
ELECTRIC	3,693.25	3,700.00	3,564.92	3,700.00	4,833.48	5,000.00
WATER/SEWER	1,479.09	1,500.00	1,666.57	1,700.00	2,113.50	2,200.00
OFFICE	152.87	150.00	110.81	150.00	44.97	150.00
COPIER	81.18	100.00	231.49	250.00	0.00	250.00
CHURCH SCHOOL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
ADULT CHRISTIAN ED	0.00	0.00	0.00	0.00	0.00	0.00
YOUTH MINISTRY	0.00	0.00	0.00	0.00	0.00	0.00
EXPENSE REIMB	0.00	1,050.00	667.83	0.00	0.00	0.00
TELEPHONE/INTERNET	1,375.64	1,500.00	1,580.64	1,600.00	1,665.74	1,700.00
MUSIC	90.00	100.00	328.00	300.00	110.00	200.00
ORGAN/PIANO MAINT	0.00	0.00	0.00	0.00	0.00	0.00
COFFEE/FOOD	0.00	200.00	24.65	200.00	0.00	200.00
GENERAL OPERATING	3,809.61	3,500.00	2,343.41	3,000.00	3,918.02	3,000.00
SEXTON SUPPLIES	80.02	250.00	218.65	250.00	84.93	200.00
BUILDING FUND	4,173.81	3,500.00	3,809.29	3,500.00	6,664.55	4,500.00
PROPERTY INS	4,120.25	4,000.00	4,471.50	4,500.00	5,052.50	5,100.00
PROPERTY MAINTENANCE	1,286.64	1,000.00	1,427.13	1,000.00	0.00	1,000.00
DISCRETIONARY FUND	0.00	0.00	0.00	0.00	0.00	0.00
BANK CHARGES	10.00	0.00	0.00	0.00	0.00	0.00
PROFESSIONAL EXP	0.00	0.00	0.00	0.00	0.00	0.00
MEETINGS, CLASSES, GIFTS	0.00	0.00	0.00	0.00	0.00	0.00
FEES FROM PAYPAL	98.66	100.00	133.55	150.00	115.48	150.00
<b>OPERATING TOTAL</b>	<b>61,476.76</b>	<b>84,782.34</b>	<b>70,776.17</b>	<b>69,655.29</b>	<b>63,649.76</b>	<b>64,629.73</b>
TRANSFER TO SAVINGS	18,590.14		16,722.89		16,722.89	
EMERGENCY FOOD FUND EXP	0.00		200.00		200.00	
INVESTMENT FUND EXP	0.00		0.00		0.00	
ORGAN FUND EXP	0.00		1,825.00		1,825.00	
MEMORIAL FUND EXP	0.00		87.10		87.10	
OUTREACH FUNDRAISER EXP	475.00		825.00		825.00	
OTHER IN/OUT EXP	0.00		0.00		0.00	
RESERVE FUND EXP	21,376.57		19,600.00		19,600.00	
ALTAR FLOWERS EXP	1,456.36		2,160.00		2,160.00	
<b>NON-OPERATING TOTAL</b>	<b>41,898.07</b>	<b>0.00</b>	<b>41,419.99</b>	<b>0.00</b>	<b>41,419.99</b>	<b>0.00</b>
<b>TOTAL</b>	<b>103,374.83</b>	<b>84,782.34</b>	<b>112,196.16</b>	<b>69,655.29</b>	<b>105,069.75</b>	<b>64,629.73</b>